

Deposits: I should have been clear about this with everyone, but deposits **absolutely must** be done before month end. Even if it is a relatively small amount of cash, from middle to end of month, it must be deposited to PNC *before* we get to the following month. It makes accounting much more time consuming.

Inventory Pullback: Here is the link for the September pullback outlined in this week's UBIF Weekly: [Pullback 2024-0903.xlsx](#) (find your store number in the sheet tabs). Corporate sends me revised lists 2 x a week for the entirety of this month, so I will send a revised list mid-month.

As with previous pullbacks, you don't need to do every single item in a single RMA. RMA the "easy" stuff [you know you won't need] this week – Flip 3, Fold 3, Pixel 5a, any motherboards, excess "old" iPhone screens, ect. That should be approx. ½ of the total items, then you can coast until the next update is sent out.

Accessory Pullback: If your store has the "auto-replenish" accessory planogram (ex. Kentwood, Kalamazoo, Lansing, Wyoming), the RMA period for any accessories you wish to send back is also this month. I have put all available information in this [Accessory RMA](#) folder – the eligible RMA SKU list being particularly important. Many of you have mentioned a distaste for one (or several) of these accessories, so now would be the time to get rid of them. More information will become available as I receive it.

Binder Update: We've had some new partners (ex. Dell, Safeware) and some changes to workflow (ex. multi-peril). One of my Fall projects will be to get new/updated pages out to stores for the FOH, BOH, and Samsung binders. If any of you have specific things you'd like added or have any input on the existing material, feel free to complete this [Binder Update Form](#). It is as simple as possible - I'm only using a form to easily keep track of every comment.